**Evaluation and Action Plan through Collaborative Conversation**

Name of Clergyperson\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church/Charge\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Submit this document to the district superintendent between March 15 and June 1, annually. The responses here will be helpful for the sake of the pastor’s supervision by the DS; please try to be specific.*

1. After collaborative conversation, write a brief paragraph summarizing the evaluation of the clergyperson, include highlights of her/his areas of strength.
2. List one or two areas of growth identified for the clergyperson to focus on in the coming year.
3. Detail two or three specific actions (in total) the clergyperson intends to take in the coming year to address the identified areas of growth.

☐ This evaluation has been shared with the whole Staff/Pastor Parish Relations Committee.

Signature of S/PPRC Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_

Signature of Clergyperson­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

**DUE BY JUNE 1ST EVERY YEAR**